

Membership Information

On behalf of the President of The University of Arizona, the Staff Advisory Council is seeking nominations for new members.

Nominees must be non-probationary classified staff employees who are energetic, conscientious, and concerned with staff issues. Each must be willing to commit a minimum of 8 hours a month to SAC activities.

The SAC is composed of 24 to 42 members who advise the University Administration regarding staff concerns. Since many of these issues are related to personnel policies (eg. Benefits, pay, employment practices), SAC interacts closely with the Human Resources department, as well as other departments on campus. Council members also serve on various University Committees.

If you are interested in applying, please complete the application online at <http://fp.arizona.edu/sac/membership.html> or fill out the form included and mail to:

Randy Livingston, SAC President,
P.O. Box 210498, CAMPUS MAIL

Candidates may be nominated by themselves, their co-workers, or their supervisors.

Meetings

Come join us for a meeting and see what SAC has to offer you! All meetings are open to everyone. We meet the first Tuesday of the month from 3-5pm at the Student Union.

Membership Application

Name: _____
Department: _____
Job Title: _____
Email: _____
Phone: _____
Pay Grade: _____ Years at UA: _____

A Council term is for 3 years with a commitment of 8 to 10 hours per month. Knowing this, are you willing to fully participate? Yes _____

Do you feel you will receive supervisory support of this time commitment? Yes _____

Please list the name, title, campus address and phone number of your supervisor so the President of the University can contact him/her directly if you are appointed to the council.

Name: _____
Title: _____
Phone: _____
Address: _____
Dept Head: _____
Address: _____

What are the positive aspects of working at The University of Arizona: _____

What are the negative aspects of working at The University of Arizona: _____

What staff issues would you like to see addressed: _____

What assets would you bring to the Council: _____

In what outside activities do you participate (e.g. committee work, organizations, volunteer groups): _____

Do you have special skills/talents ie: desktop publishing_, software applications_, word_, etc



Staff Advisory Council

**Fostering Communication
Between Staff & the
University Community**

<http://fp.arizona.edu/sac/>

Mission Statement

The University of Arizona Staff Advisory Council exists to foster and enhance communications between the classified staff and the University community; to provide a forum for discussing and defining the role of classified staff in the University; to represent and advocate their concerns within the University community and statewide; to serve as a resource for inquires and requests; to advise and make recommendations on existing and proposed University policies and procedures; and to ensure inclusion of classified staff on University committees.



Goals

Evaluate & recommend modifications to existing and proposed University policies and procedures affecting classified staff.

Keep salary issues before the University Administration, Arizona Board of Regents, the State legislature and the Governor.

Monitor benefits and retirement issues and their impact on classified staff.

Assist Employee Services/Human Resources to maintain an effective, efficient and equitable personnel management system.

Closely monitor University reorganization plans, and The University Strategic Plan and their impact on staff.

Promote the participation of classified staff in University decision-making by nominating staff members to serve on committees and task forces.

Strengthen communication among the classified staff, appointed personnel, faculty, administrative and student communities.

Strengthen communication between the classified staff councils of the UA, ASU, NAU and ASU West; through the participation as a member of the Arizona Universities Staff Council (AUSC)

SAC's Standing Committees

Tri-U Board - participates with classified staff councils at UA, ASU and NAU campuses to strengthen communication.

Activities - hosts various events at which Staff can network with other staff.

Communications - responsible for the coordination of publication efforts utilizing website, newsletters, brochures, bulletins, and presentations.

Conference - responsible for the coordination of the annual staff professional development conference

Emily Krauz Staff Endowment Fund - organizes the distribution of scholarship awards to qualified and selected staff.

Employee Recognition - coordinates events of Employee Recognition Week, including the Staff Awards for Excellence, Staff On Our Own Time Art Exhibit.

Human Resources - works with a member from The University of Arizona Retirees Association, directed toward researching and proposing, programs, services, and special activities dealing with employee and retirement issues.

Legislative - reviews current legislative proposals to keep the Council apprised of issues pertinent to classified staff and makes recommendations for action.

Membership/Liaisons - solicits appointments of new members